

ORGANIZATIONAL REGULATIONS

THE PARTNERS' COUNCIL OF THE CENTER OF ADVANCED TECHNOLOGIES

"AERONET- AVIATION VALLEY"

§1. General provisions

1. Development of the names used in the Regulations:

1. Partners' Council – Partners' Council of the Center of Advanced Technologies "AERONET - Aviation Valley".

2. Organizational Regulations - Regulations of the Partners' Council of the Center of Advanced Technologies "AERONET - Aviation Valley", in accordance with the provisions of the Consortium Agreement of January 22, 2004.

3. Coordination Team - Task Coordination Team under the Consortium Agreement of January 22, 2004 concluded on the establishment of the Center of Advanced Technologies "AERONET - Aviation Valley", appointed by the CZT Coordinator.

2. The Partners' Council operates on the basis of these Organizational Regulations, hereinafter referred to as the Regulations, which define the detailed work procedures of the Partners' Council.

3. Members of the Partners' Council are responsible for representing the interests of the Center of Advanced Technologies "AERONET - Aviation Valley" as a whole.

4. Members of the Partners' Council are not entitled to remuneration for participating in the work of the Partners' Council.

5. Meetings of the Partners' Council are convened by the Chairperson of the Partners' Council on their own initiative or at the request of at least half of the Partners' Council members.

§2. Composition and organization of the Partners' Council

1. The Partners' Council consists of:

- two representatives of Rzeszow University of Technology,
- two representatives of the Institute of Aviation,
- two representatives of the Institute of Fluid-Flow Machinery of the Polish Academy of Sciences,
- two representatives of the Institute of Fundamental Technological Research of the Polish Academy of Sciences,
- two representatives of the Air Force Institute of Technology,
- two representatives of Czestochowa University of Technology,
- two representatives of Lublin University of Technology,
- two representatives of Lodz University of Technology,
- two representatives of the Silesian University of Technology,
- two representatives of Warsaw University of Technology,

- two representatives of the University of Rzeszow,
- two representatives of the Association of Aviation Industry Entrepreneurs "Aviation Valley",
- two representatives of the AGH University of Science and Technology.

2. Depending on the type of the considered cases and the requirements of the donors of funds allocated for the implementation of projects led by the Center of Advanced Technologies "AERONET - Aviation Valley", additional persons may be appointed, not more than 2 persons in total for each of the examined cases.

3. The persons mentioned in point 2 receive the full right to participate in the work of the Partners' Council, including the right to vote, but only with regard to the matters for which they were appointed.

4. Members of the Partners' Council are appointed by the Management Boards of the Institutions, whose representatives are members of the Partners' Council.

5. The right to sit on the Partners' Council automatically expires in the event of dismissal of a member of the Partners' Council from a position that authorizes them to sit on the Partners' Council.

6. In justified cases, a member of the Partners' Council may grant a written power of attorney to participate in the meeting of the Partners' Council as a full member of the Partners' Council.

§3. Tasks of the Partners' Council

1. The subject of activity of the Partners' Council is related to the implementation of tasks under the Consortium Agreement of the Center of Advanced Technologies "AERONET - Aviation Valley".

2. The appointment of the Partners' Council shall ensure the participation of the partners of the Consortium Agreement in activities related to the development and implementation of projects adopted for implementation within the Center of Advanced Technologies "AERONET - Aviation Valley".

3. The Partners' Council is responsible for all tasks conducted within the Center of Advanced Technologies "AERONET - Aviation Valley". In particular, the scope of activities of the Partners' Council includes:

1. defining goals, action program and expected results,
2. creating the management structure of the Center of Advanced Technologies "AERONET - Aviation Valley" and supervision of its activities,
3. approving work plans prepared by the Coordination Team,
4. building consensus in joint activities of partners within the Center of Advanced Technologies "AERONET - Aviation Valley",
5. approving the decisions of the Coordination Team,
6. assessment of the achieved results and conclusions concerning the next stages of project implementation,
7. making decisions about changes in the work program, redefining goals,

8. lobbying and supporting activities carried out under the Center of Advanced Technologies "AERONET - Aviation Valley".

§4. Council activities

1. The Chairperson of the Partners' Council is a representative of Rzeszow University of Technology, due to the status of the Coordinator of the Center of Advanced Technologies "AERONET - Aviation Valley" and is appointed by the Coordinating Institution Management Board.
2. The Council elects two Vice-Presidents from among its members.
3. The term of office of the Vice-Presidents is 2 years. It is not possible to perform the function of the Vice-President for more than 2 consecutive terms of office.
4. The tasks of the Chairperson of the Partners' Council include in particular:
 1. determining the date and subject of the Partners' Council meetings,
 2. appointing to the Partners' Council the persons referred to in § 2 sec. 2 and paragraph 3 of the Regulations,
 3. inviting to the meeting the persons referred to in § 2 sec. 2 and paragraph 3,
 4. ensuring the organization of the work of the Partners' Council and chairing its meetings,
 5. supervision of the work of the Coordination Team.
5. Administrative support for the Partners' Council is provided by the Task Coordination Team under the Consortium Agreement of January 22, 2004, appointed by the CZT Coordinator "AERONET - Aviation Valley". The team is responsible in particular for:
 1. timely correspondence of the Chairperson of the Partners' Council on statutory matters,
 2. organization of the Partners' Council meetings,
 3. recording the meetings of the Partners' Council,
 4. preparation of Resolutions of the Partners' Council,
 5. archiving the Resolutions of the Partners' Council.
6. The Council may appoint committees to conduct specific work or discuss specific issues. The Council determines the scope and mode of work of such committees, determines their composition and duration. The Council may delegate some of its powers to committees, clearly defining their scope and duration.
7. Between meetings of the Council, particularly urgent decisions may be taken on its behalf by the Chairperson, however, they should inform at the next meeting of the Council why and what decisions they have taken. The Council is obliged to accept these decisions in the accepting message or to justify the refusal of such acceptance.

§5. Council meetings

1. The Partners' Council meets at meetings convened as needed, but not less frequently than every 3 months.

2. Meetings are convened by the Chairperson of the Council on their own initiative or at the request of at least three members of the Council.
3. Notification of the convening of the meeting, together with the agenda and other necessary materials, should be sent to its participants no later than 7 days before the scheduled date of the meeting. In particularly justified cases, when extremely urgent matters are to be discussed at the meeting, the 7-day deadline may be waived.
4. The proceedings are chaired by the Chairperson, and in their absence, by the Vice-Chairman indicated by the Chairperson. In the absence of both Vice-Chairmen - another member of the Council authorized by the Chairperson.
5. Minutes of the Council meetings are prepared and signed by the Chairperson (or another person chairing the meeting).

§6. Council resolutions

1. As part of the activities of the Partners' Council, each of the Partners has one vote, regardless of the number of representatives representing individual Partners in the Council.
2. For a resolution to be adopted by the Council, the presence of members representing at least half of the Partners is required, subject to point 4.
3. Resolutions of the Council are passed by a simple majority of votes, subject to point 4 and § 7 point 1.
4. A unanimous vote is required in the presence of members of the Council representing all Partners to adopt resolutions concerning the undertaking of obligations by the Consortium or to take decisions on matters relating to AERONET.
5. Resolutions of the Council regarding personnel matters are passed in a secret ballot. In other matters, voting is secret, unless the Council decides otherwise.
6. The resolution of the Partners' Council cannot be appealed against.

§7. Other provisions

1. A 2/3 majority of the Partners' Council members is required to adopt the Council Regulations or amend them.
2. The Regulations come into force on the day of adopting the Regulations.